



## Warehouse Supervisor

**Posted by:** Premium Floors

**Posting date:** 16-May-2025      **Closing date:** 12-Nov-2025

**Education:** Secondary (high) school graduation certificate

**Language:** English

**Job location:** Edmonton

**Salary:** \$36 Per Hour

**Years of Experience:** Fresher (less than 1 year)

**Vacancy:** 1

**Job Type:** Full Time

**Job id:** CAJ1333256

## Job description:

### Job Description:

Location: 9840 47 Avenue suite 1 Edmonton, AB T6E 5M7

Salary: \$36 hourly

Vacancies: 1

Terms of employment: Permanent employment, Full-time, 30 to 40 hours/week

Start date: As soon as possible

Employment conditions: Day, Early Morning, Evening, Morning

Languages: English

Education: Secondary (high) school graduation certificate

Experience: 7 months to less than 1 year

On site: Work must be completed at the physical location. There is no option to work remotely.

### Responsibilities

#### Tasks

Develop specific plans to prioritize

Organize tasks to accomplish the work

Oversee operational logistics of the organization

Plan and organize operational logistics of the organization

Co-ordinate activities with other work units or departments

Prepare and submit reports

Ensure smooth operation of computer equipment and machinery

Train workers in duties and policies

Arrange training for staff

Co-ordinate, assign and review work

Organize and maintain inventory

Supervision: 5-10 people

### Additional information

#### Work conditions and physical capabilities

Fast-paced environment

Work under pressure

Tight deadlines

Handling heavy loads

Attention to detail

## Personal suitability

Accurate

Client focus

Efficient interpersonal skills

Excellent oral communication

Flexibility

Initiative

Organized

Reliability

Team player

Proactive

## Employment groups

This employer promotes equal employment opportunities for all job applicants, including those self-identifying as a member of these groups:

? Support for persons with disabilities

? Support for newcomers and refugees

? Support for youths

? Support for mature workers

? Supports for visible minorities

## How to apply

### **Direct Apply**

By Direct Apply

### **By email**

[hr@premiumfloors.ca](mailto:hr@premiumfloors.ca)

**To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [hr@premiumfloors.ca](mailto:hr@premiumfloors.ca)**

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