



store manager - retail

Posted by: Petro Canada

Posting date: 15-Aug-2025 **Closing date:** 11-Feb-2026

Education: Secondary (high) school graduation certificate

Language: English

Job location: Port Alberni

Salary: \$37.50 Per Hour

Years of Experience: 2 years

Vacancy: 1

Job Type: Full Time

Job id: CAJ5753038

Job description:

Port Alberni, BC
V9Y 3S1

On site

37.50 hourly / 30 to 35 hours per week

Permanent employment

Full time

Early morning, Evening, Flexible hours, Morning, On call, To be determined, Day, Weekend,
Overtime required, Overtime available

Starts as soon as possible

1 vacancy

Overview

Languages

English

Education

Secondary (high) school graduation certificate

Experience

2 years to less than 3 years

On site

Work must be completed at the physical location. There is no option to work remotely.

Work setting

Retail business

Responsibilities

Tasks

- Direct and control daily operations
- Evaluate daily operations
- Plan and organize daily operations
- Manage staff and assign duties
- Determine merchandise and services to be sold
- Plan budgets and monitor revenues and expenses
- Determine staffing requirements
- Resolve issues that may arise, including customer requests, complaints and supply shortages
- Recruit, hire and supervise staff and/or volunteers
- Conduct performance reviews
- Supervise office and volunteer staff

Experience and specialization

Computer and technology knowledge

- Electronic mail
- Adobe Acrobat Reader
- MS Outlook

Additional information

Work conditions and physical capabilities

- Attention to detail
- Combination of sitting, standing, walking

Personal suitability

- Efficiency
- Hardworking
- Proactive
- Time management
- Client focus

Who can apply for this job?

You can apply if you are:

- a Canadian citizen
- a permanent resident of Canada
- a temporary resident of Canada with a valid work permit

Do not apply if you are not authorized to work in Canada. The employer will not respond to your application.

How to apply

Direct Apply

By Direct Apply

By email

majorai2025@proton.me

By mail

3908 Redford Street
Port Alberni, BC
V9Y 3S1

This job posting includes screening questions. Please answer the following questions when applying:

- Are you currently legally able to work in Canada?
- Are you willing to relocate for this position?
- Do you currently reside in proximity to the advertised location?

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: majorai2025@proton.me

Posted on canadianjobportal.com