



SUPERVISOR-RETAIL (NOC-62010)

Posted by: DASH AND DART LOGISTICS INC. O/A COLEMAN COOP GAS BAR

Posting date: 05-Sep-2025 **Closing date:** 04-Mar-2026

Education: Secondary (high) school graduation certificate

Language: ENGLISH

Job location: Coleman

Salary: \$21.88 Per Hour

Years of Experience: 1 year

Vacancy: 1

Job Type: Full Time

Job id: CAJ3537009

Job description:

TITLE: SUPERVISOR-RETAIL (NOC-62010)

EMPLOYER: DASH AND DART LOGISTICS INC. O/A COLEMAN COOP GAS BAR

Job details

8517 20 AVE
Coleman, AB
T0K 0M0

On site

21.88 hourly / 35 to 40 hours per week

Permanent employment

Full time

Starts as soon as possible

1 vacancy

Overview

Languages

English

Education

Secondary (high) school graduation certificate

Experience

1 year to less than 2 years

On site

Work must be completed at the physical location. There is no option to work remotely.

Work setting

Retail business

Responsibilities

Tasks

Assign sales workers to duties
Hire and train or arrange for training of staff
Authorize payments by cheque
Authorize return of merchandise
Establish work schedules
Sell merchandise
Prepare reports on sales volumes, merchandising and personnel matters
Resolve issues that may arise, including customer requests, complaints and supply shortages
Organize and maintain inventory
Supervise and co-ordinate activities of workers

Supervision

3-4 people
Cashiers
Retail salespersons and sales clerks

Additional information

Transportation/travel information

Public transportation is available

Personal suitability

Reliability
Team player

Employment groups

This employer promotes equal employment opportunities for all job applicants, including those self-identifying as a member of these groups:

Support for newcomers and refugees

- Provides diversity and cross-cultural trainings to create a welcoming work environment for newcomers and/or refugees

Support for youths

- Provides awareness training to employees to create a welcoming work environment for youth

Support for Indigenous people

- Provides cultural competency training and/or awareness training to all employees to create a welcoming work environment for Indigenous workers

Who can apply for this job?

The employer accepts applications from:

- Canadian citizens and permanent or temporary residents of Canada
- other candidates, with or without a valid Canadian work permit

How to apply

By email

hrmusawar.hussain@hotmail.com

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from

your previous employer to the following email: hrmusawar.hussain@hotmail.com

Posted on canadianjobportal.com