



Retail Store Supervisor

Posted by: CIRCLE K

Posting date: 17-Dec-2025 **Closing date:** 15-Jun-2026

Education: Secondary (high) school graduation certificate

Language: English

Job location: Thunder Bay

Salary: \$22.00 Per Hour

Years of Experience: 1 year

Vacancy: 1

Job Type: Full Time

Job id: CAJ7318182

Job description:

Retail Store Supervisor at CIRCLE K

Location - 185 Cumberland St N Thunder Bay, ON P7A 4M9

Salary - 22.00 hourly / 40 hours per week

Vacancies- 1 vacancy

Terms of employment- Permanent employment, Full time

Start date- As soon as possible.

Job Requirements

Languages- English

Education- Secondary (high) school graduation certificate

Experience- 1 year to less than 2 years
On site- Work must be completed at the physical location

Tasks

- Assign sales workers to duties
- Authorize return of merchandise
- Establish work schedules
- Sell merchandise
- Prepare reports on sales volumes, merchandising and personnel matters
- Resolve issues that may arise, including customer requests, complaints and supply shortages
- Organize and maintain inventory
- Supervise and co-ordinate activities of workers

How to apply

By email - hiring.circlekthunderbay@gmail.com

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: hiring.circlekthunderbay@gmail.com

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