



## Retail Store Supervisor

**Posted by:** CIRCLE K

**Posting date:** 17-Dec-2025      **Closing date:** 15-Jun-2026

**Education:** Secondary (high) school graduation certificate

**Language:** English

**Job location:** Thunder Bay

**Salary:** \$22.00 Per Hour

**Years of Experience:** 1 year

**Vacancy:** 1

**Job Type:** Full Time

**Job id:** CAJ7318182

### Job description:

#### Retail Store Supervisor at CIRCLE K

**Location -** 185 Cumberland St N Thunder Bay, ON P7A 4M9

**Salary -** 22.00 hourly / 40 hours per week

**Vacancies-** 1 vacancy

**Terms of employment-** Permanent employment, Full time

**Start date-** As soon as possible.

### Job Requirements

**Languages-** English

**Education-** Secondary (high) school graduation certificate

**Experience-** 1 year to less than 2 years  
**On site-** Work must be completed at the physical location

### Tasks

- Assign sales workers to duties
- Authorize return of merchandise
- Establish work schedules
- Sell merchandise
- Prepare reports on sales volumes, merchandising and personnel matters
- Resolve issues that may arise, including customer requests, complaints and supply shortages
- Organize and maintain inventory
- Supervise and co-ordinate activities of workers

### How to apply

By email - [hiring.circlekthunderbay@gmail.com](mailto:hiring.circlekthunderbay@gmail.com)

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [hiring.circlekthunderbay@gmail.com](mailto:hiring.circlekthunderbay@gmail.com)

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