



Early Childhood Educator (NOC 42202)

Posted by: CEFA Early Learning Richmond

Posting date: 09-Jan-2026 **Closing date:** 08-Jul-2026

Education: College Diploma in Early Childhood Education

Language: English

Job location: Richmond

Salary: \$23.5 Per Hour

Years of Experience: Fresher (less than 1 year)

Vacancy: 1

Job Type: Full Time

Job id: CAJ4499524

Job description:

Job Title

Early Childhood Educator (NOC 42202)

Work Location

Richmond, BC

Hours and Wage

37.5hr/Week & CAD \$23.50/Hour

Languages

English

Education

College, CEGEP or other non-university certificate or diploma from a program of 1 year to 2 years

Experience

1 to less than 7 months

On site

Work must be completed at the physical location. There is no option to work remotely.

Work setting

Child care centre

Responsibilities**Tasks**

Assess the children's development in order to prepare a learning plan tailored to his needs.

Assist co-workers in housekeeping and cooking duties

Bathe, diaper and feed infants and toddlers

Develop and implement child-care programs that support and promote the physical, cognitive, emotional and social development of children

Maintain daycare equipment

Storytelling

Supervise staff, trainees or volunteers

Synthesize the overall situation of the children and communicate the information to the parents

Assist early childhood educators in carrying out programs that promote the physical, cognitive, emotional and social development of children

Lead activities by telling or reading stories, teaching songs and taking children to local points of interest

Order supplies and equipment

Assist early childhood educators or supervisors in keeping records

Encourage children to express creativity through the media of art, dramatic play, music and physical activity

Engage children in activities by telling stories, teaching songs and preparing crafts

Guide and assist children in the development of proper eating, dressing and toilet habits

Prepare snacks and arrange rooms or furniture for lunch and rest periods

Observe children for signs of potential learning or behavioural problems and prepare reports for parents, guardians or supervisor

Submit written observations on children to early childhood educators or supervisors

Discuss progress and problems of children at staff meetings

Knowledge of licensing regulations

Establish guidelines for behaviour

Attend staff meetings to discuss progress and problems of children

Establish and maintain collaborative relationships with co-workers and community service providers working with children

Plan and maintain an environment that protects the health, security and well-being of children

Plan and organize activities for school-age children in child-care programs before and after regular school hours

Supervise and co-ordinate activities of other early childhood educators and early childhood educator assistants

Certificates, licences, memberships, and courses

Early Childhood Education (ECE) Certificate

Work conditions and physical capabilities

Repetitive tasks

Physically demanding

Attention to detail

Combination of sitting, standing, walking

Bending, crouching, kneeling

Manual dexterity

Personal suitability

Punctuality

Dependability

Efficient interpersonal skills

Excellent oral communication

Excellent written communication

Flexibility

Interpersonal awareness

Judgement

Reliability

Team player

Values and ethics

Creativity

Honesty

Ability to multitask

Benefits

Health benefits

Dental plan

Health care plan

Vision care benefits

Other benefits

On-site daycare available

Parking available

Please send your application with credentials to cefarichmondhr@outlook.com

DO NOT APPLY IN PERSON

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: cefarichmondhr@outlook.com

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