



## **Retail Store Supervisor**

**Posted by:** FRASER VALLEY WIRELESS LTD.

**Posting date:** 20-Jan-2026      **Closing date:** 19-Jul-2026

**Education:** College/CEGEP

**Language:** English

**Job location:** Surrey

**Salary:** \$\$24.15 Per Hour

**Years of Experience:** 1 year

**Vacancy:** 1

**Job Type:** Full Time

**Job id:** CAJ5593148

### **Job description:**

#### **Job Description:**

We are looking for a motivated and experienced **Retail Store Supervisor** to join our team at **Fraser Valley Wireless Ltd.** As a Retail Store Supervisor, you will be responsible for a combination of managerial and operational tasks to ensure the smooth daily operation of the store and to ensure business objectives, sales targets, and customer service standards are met.

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## Responsibilities:

- Supervise staff (including sales associates and other retail team members)
  - Assign sales workers to duties and coordinate daily work activities
  - Hire and train staff or arrange for staff training as required
  - Establish and manage work schedules
  - Order merchandise and organize stock replenishment
  - Authorize return of merchandise in accordance with company policies
  - Sell merchandise and assist customers when required
  - Prepare reports on sales volumes, merchandising, and personnel matters
  - Organize and maintain inventory levels and stock control
  - Resolve problems that arise, including customer complaints and supply shortages
  - Supervise and coordinate the activities of workers
  - Conduct performance reviews and support staff development
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## Requirements:

- Secondary (high) school graduation certificate
- Experience: 1 year to less than 2 years in a retail environment or supervisory role
- Strong communication and interpersonal skills
- Ability to work in a fast-paced retail environment
- Good organizational and time-management skills
- Ability to work flexible hours, including evenings and weekends.

How to apply: [emily@fvwireless.com](mailto:emily@fvwireless.com)

**To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [emily@fvwireless.com](mailto:emily@fvwireless.com)**

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