



## Warehouse Supervisor

**Posted by:** Ingrano

**Posting date:** 03-Dec-2025      **Closing date:** 01-Jun-2026

**Education:** College/CEGEP

**Language:** English

**Job location:** Dorchester

**Salary:** \$37 Per Hour

**Years of Experience:** 2 years

**Vacancy:** 1

**Job Type:** Full Time

**Job id:** CAJ5708754

### Job description:

### Title of Position:

Warehouse Supervisor

### NOC:

12013 – Supervisors, supply chain, tracking and scheduling co-ordination occupations

**No. of Positions:**

1

**Work Location:**

Dorchester, Ontario

**Work Setting:**

Warehouse

**Workplace Information:**

On site – Work must be completed at the physical location. There is no option to work remotely.

**Terms of Employment:**

Permanent Employment, Full Time

**Hours of Work:**

35 hours per week

**Wage:**

\$37.00 per hour

**Job Requirements:**

Starts as soon as possible

**Languages:**

English

**Education:**

College/CEGEP

## **Experience:**

2 years to less than 3 years

## **Responsibilities**

## **Tasks**

- Develop specific operational plans to prioritize warehouse activities and ensure timely order fulfillment
- Organize tasks and workflow to accomplish daily shipping, receiving and inventory objectives
- Co-ordinate activities with purchasing, logistics and other departments to maintain smooth operations
- Prepare and submit operational and inventory reports to management
- Resolve work problems, provide technical guidance and recommend measures to improve productivity and product quality
- Train workers in duties, safety procedures and company policies
- Arrange training sessions for staff to enhance performance and compliance
- Conduct performance reviews and provide ongoing feedback
- Co-ordinate, assign and review the work of shippers and receivers
- Requisition or order materials, equipment and supplies as required
- Organize and maintain inventory control systems to ensure accuracy and efficiency

## **Supervision**

- 3–4 employees

- Shippers and receivers

## **Work Conditions and Physical Capabilities**

- Fast-paced environment
- Work under pressure
- Tight deadlines
- Handling heavy loads
- Attention to detail

## **Personal Suitability**

- Accurate
- Efficient interpersonal skills
- Flexibility
- Initiative
- Judgement
- Organized
- Reliability
- Team player

## **Employment Groups**

This employer promotes equal employment opportunities for all job applicants, including those self-identifying as a member of the following groups:

Indigenous people, Persons with disabilities, Newcomers to Canada, Older workers, Veterans, Visible minorities

## **How to Apply**

### **By Email**

hiring.sepl@gmail.ca

### **By Mail**

22 Stardust Dr  
Dorchester, ON  
N0L 1G5

## **Screening Questions**

Applicants must answer the following:

- Are you authorized to work in Canada?
- Are you willing to relocate for this position?
- Do you have experience working in this field?

## **Who Can Apply**

You can apply if you are:

- A Canadian citizen
- A permanent resident of Canada
- A temporary resident of Canada with a valid work permit

Do not apply if you are not authorized to work in Canada. The employer will not respond to your application.

**To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [hiringsapl@gmail.ca](mailto:hiringsapl@gmail.ca)**

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