



## Director of the Studio

**Posted by:** Gem Studio - Winnipeg

**Posting date:** 25-Feb-2026      **Closing date:** 24-Aug-2026

**Education:** Diploma

**Language:** English

**Job location:** Winnipeg

**Salary:** \$\$65,000–\$90,000 Per Year

**Years of Experience:** 1 year

**Vacancy:** 2

**Job Type:** Full Time

**Job id:** CAJ6629569

## Job description:

### Location

1100 Corydon Avenue, Winnipeg, MB R3M 0Y8

[www.thegemstudio.ca](http://www.thegemstudio.ca)

As we set out to provide visitors with enchanted, interactive experiences that make them lasting friends. Someone is needed to assist us in creating something unique.

Custom jewelry workshops and permanent jewelry experiences are available from Gem Studio, a hands-on jewelry-making company. We are committed to making jewelry-making accessible, pleasurable, and unique as the only company of its type offering silversmith-led events for all skill levels.

The Studio Director is in charge of day-to-day operations and makes sure that both team members and visitors are safe, interesting, and enjoyable. This might be for you if you're a creative who enjoys managing, mentoring, and leading a group of silversmiths.

Your goal:

Take charge of the studio with poise and speed.

Boost the group of silversmiths to provide outstanding workmanship and incredibly customized visitor experiences.

Control scheduling to strike a balance between the demands of the studio and the health of your staff.

Transform questions into appointments with assurance and zeal.

Collaborate with marketing to provide engaging content and promote the brand.

Maintain flawless studio standards.

Track performance and inspire the group to produce outcomes.

Assist the whole team while fostering new members.

Encourage an environment that values compassion, empathy, creativity, trust, and inclusivity.

Perform administrative duties accurately, promptly, and in accordance with the law.

Your superpowers:

knowledge of or desire to study the art of silversmithing.

Kind, self-assured communication that collaborates, coaches, and leads with professionalism and courtesy.

People who experience this natural guest connection feel cared for, honored, and welcomed.

In a fast-paced studio, composed, well-organized execution with proactive, seamless pivots.

clever problem-solving that enhances flow and outcomes by combining imagination, data, and observation.

tech-savvy, growth-minded, and dedicated to developing your abilities. You'll pick up procedures and systems quickly. (Don't worry, we have an IT supplier!)

steady leadership that uplifts the team, fosters teamwork, and sets an example for others to follow.

Availability on weekends, in the evenings, and at the busiest times of the day.

polished delivery with plenty of energy—consistency, high standards, and a positive attitude.

Pay and perks:

\$65,000 to \$90,000 is the salary range, including gratuities.

Benefits: premiums paid by the employer.

Training: Travel, lodging, and meals are included in the five days of instruction at a Gem Studio site.

For further information or to send your resume, send an email to [greg@thegemstudio.ca](mailto:greg@thegemstudio.ca).

Type of Work: Full-Time

Pay: \$65,000.00 to \$90,000.00 year

Benefits

Casual attire

Dental care

Program for employee aid

Long-term medical care

Adjustable schedule

On-site parking

Paid time off

Retail discount

Eye care

Location of Work: In person

**To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [greg@thegemstudio.ca](mailto:greg@thegemstudio.ca).**

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